



Thursday, June 4, 2026

PPSB Regular Board Meeting- Woodland Central Office, 1484 Woodland Hwy., Rm. 100, Belle Chasse, LA 70037-6:00 P.M.

1. Opening Items

- 1.01 Call to order
- 1.02 Invocation and Pledge of Allegiance
- 1.03 Oath of Office - District 7 Board Member
- 1.04 Roll Call and Declaration of a Quorum (or lack of Quorum)
- 1.05 Approval of Agenda

2. Recognitions and/or Presentations - NONE

3. CONSENT AGENDA ITEMS: The following committee meetings were held on Monday, May 18, 2026, the district's Woodland Central Office, located at 1484 Woodland Hwy., Rm. 100, Belle Chasse, LA 70037: Student and Community Advisory, chaired by Board Member Jaime K. Sauer; Land and Construction, chaired by Jennifer Shelley; Budget and Finance, chaired by Board Member Kristee Arbourgh and Policy Review, chaired by Board Member Jaime K. Sauer. Based on the recommendations from each respective committee, the following items are being submitted to the full Board for consideration of approval:

3.01 (Budget & Finance) Discussion and / or action regarding approval of Budget vs. Actuals-General Fund-April 2026 - Katherine Phelan, CFO. Recommendation: Approve Budget vs. Actuals – General Fund-April 2026, as presented.

3.02 (Budget & Finance) Discussion and/ or action regarding approval of predominantly minor changes to thirty-six (36) current job descriptions - Katherine Phelan, CFO and Nicole Parker, Director of Human Resources. Recommendation: Approve the predominantly minor revisions to thirty-six (36) current job descriptions, as presented.

3.03 (Budget & Finance) Discussion and/ or action regarding approval to increasing employee costs associated with PPSB Teacher Daycare Centers from \$375 to \$400 per child / student for the 2026-2027 school year - Jamie Blanchard, CAO. Recommendation: Approve the increase in employee costs associated with the PPSB Teacher Daycare Centers from \$375 to \$400 per child/ student for the 2026-2027 school year.

3.04 (Budget & Finance) Discussion and/ or action regarding approval of the adoption of the 2026 Ad Valorem Tax millages to be levied - Katherine Phelan, CFO. Recommendation: Approve the adoption of the 2026 Ad Valorem Tax millages at the maximum millage rates based upon the 2025 tax assessment roll.

3.05 (Budget & Finance) Discussion and/ or action regarding approval the Budget Adoption Schedule for 2026-2027 - Katherine Phelan, CFO. Recommendation: Approve the Budget Adoption Schedule for 2026-2027, as presented

3.06 (Budget & Finance) Discussion and/ or action regarding approval of the revised Plaquemines Parish School Board Apartment Lease Agreement to meet state compliance - Ronald Bateman, COO. Recommendation: Approve the revised Plaquemines Parish School Board Apartment Lease Agreement to meet state compliance, as presented.

3.07 (Budget & Finance) Discussion and/ or action regarding approval of Curriculum Coordinator job description- Jamie Blanchard, CAO. Recommendation: Approve the formatted Curriculum Coordinator job description, as presented.

3.08 (Budget & Finance) Discussion and/or action regarding approval of faculty housing rent increases of \$100, adjusting rates from \$200 to \$300 for one-bedroom units, from \$300 to \$400 for two-bedroom units, and from \$400 to \$500 for three-bedroom units – Ronald Bateman, COO. Recommendation: Approve the amended request for faculty housing rent increases effective August 1, 2026, through July 31, 2027, as follows: a. One-bedroom units: increase of \$100 (from \$200 to \$300); b. Two-bedroom units: increase of \$125 (from \$300 to \$425), c. Three-bedroom units: increase of \$150 (from \$400 to \$550)

3.09 (Policy Review) Discussion and/or action regarding approval of the following Department of Business/Finance Procedures - Katherine Phelan, CFO. a. Bonded Employees and Board Members b. Expenditure Procedures c. Grant Procedures d. Investment Procedures e. Payroll Procedure Manual f. Property Management Manual g. Record Retention h. Student Activity Funds (SAF) Procedures. Recommendation: Approve the Department of Business / Finance Procedures as presented, including the following manuals and procedures: a. Bonded Employees and Board Members b. Expenditure Procedures c. Grant Procedures d. Investment Procedures e. Payroll Procedure Manual f. Property Management Manual g. Record Retention h. Student Activity Funds (SAF) Procedures

3.10 (Policy Review) Discussion and/or action regarding approval of the Plaquemines Parish School Board Employee Dress Code Policy – Nicole Parker, Director of Human Resources, and Superintendent Ritz. Recommendation: Approve the revised Plaquemines Parish School Board Employee Dress Code Policy, as presented.

3.11 Approval of Consent Agenda Items

4. Other Board Action Items

4.01 Discussion and / or action regarding approval of Ad Hoc and Standing Committee Reports- Niko Tesvich, Board President.

4.02 Discussion and / or action regarding approval of minutes from the May 7, 2026, regular board meeting – Niko Tesvich, Board President.

4.03 - Discussion and /or action regarding approval of The Plaquemines Gazette as the official journal of the Plaquemines Parish School Board for a period of one year, beginning July 1, 2026, and ending June 30, 2027- Niko Tesvich, Board President.

4.04 Discussion and/ or action regarding proposed revisions to the 2026 Board and Committee Meetings Calendar – Niko Tesvich, Board President.

4.05 Discussion and/ or action regarding approval to amend the 2026 Plaquemines Parish School Board Committee Assignments - Niko Tesvich, Board President.

4.06 Discussion and/ or action regarding approval for the utilization of the state's Differentiated Compensation allocation- Superintendent Dr. Ritz and Paula Tesvich, Supervisor of Certification and Evaluation

4.07 Student Expulsion Appeal - to conduct a student expulsion appeal hearing, which may be held in Executive Session pursuant to the provisions of La. R.S. 42:17 (A) (7)- Superintendent Dr. Shelley M. Ritz.

5. Information Items

5.01 Governor's Executive Order (JML#26-047)

5.02 Sales Tax Through February 2026

5.03 Check Register - April 2026

5.04 Student Activity Report Q3 2025-2026

5.05 Head Start Monthly Budget Report

5.06 Employment Related Action Taken by the Superintendent of Schools for the 2025-2026 and 2026-2027 school sessions. Information ONLY

6. Information and Announcements

6.01 Policy Update- SIMBLI Section 900: Students, pp. 41- 86- Jaime K. Sauer, Policy Review Committee, CHR., Board Member, Dist. 2

6.02 Superintendent's Report- Dr. Shelley M. Ritz

6.03 Board Members Non-Agenda Items

7. Date, Time & Location of Next Meeting

7.01 Next Meeting: Thursday, July 9, 2026, at 6:00 p.m. The meeting will be held at the district's Woodland Central Office, located at 1484 Woodland Hwy., Room 100, Belle Chasse, LA 70037.

8. Adjournment

Please note: This meeting is livestreamed, and all comments must be made at the microphone. Please silence all cell phones and maintain appropriate decorum. Citizens wishing to speak on a Board agenda item must complete a public comment card, then come to the podium, state their name and address for the record, and limit remarks to three minutes.